

ORDER FORM FOR LOGISTIC AND CUSTOMS SERVICES

CHEMICAL ENGINEERING CONFERENCE QUEBEC CITY CONVENTION CENTER OCTOBER 16TH TO 19TH 2016

Dear Exhibitor at the 2016 Chemical Engineering Conference

You will find hereafter

1. A sales order to complete and send back to us for our logistic and customs services
2. A copy of the shipping label to complete and place on your shipping packages (one on each package)
3. A blank copy of our Canada Customs invoice to described in details the display material and all items you are shipping

Please kindly note

- If you use our Dolbec International logistic services, your material will be handled and kept into the pre-event warehousing facilities at no charge between October 11th and October 13th
- If you use your own carrier, handling and warehousing charges will apply based on the number of pieces and weight you will be shipping and the number of days of storage
- No claim will be accepted nor handled in case of damages to goods carried unpacked, insufficiently protected or not properly secured
- No "freight collect" shipment will be accepted

If you have any questions concerning logistic and customs, do not hesitate to contact us at show@dolbec-intl.ca

Persons in charge of this event at Dolbec International are Murielle Hardy.

We will be glad to meet you in Quebec City !

ORDER FORM FOR LOGISTIC AND CUSTOMS SERVICES

Instructions MOVE IN	TRANSPORT FROM SHIPPER'S ORIGIN TO QC CONVENTION CENTER <input type="checkbox"/> CUSTOMS CLEARANCE IN CANADA <input type="checkbox"/> TRANSPORT FROM DESTINATION TERMINAL/ AIRPORT/WAREHOUSE UP TO QC CONVENTION CENTER <input type="checkbox"/>	IMPORTANT : Select the appropriate service you need for the MOVE IN and MOVE OUT
Instructions MOVE OUT	TRANSPORT FROM QC CONVENTION CENTER TO DESTINATION <input type="checkbox"/> ** Kindly complete box 5** TRANSPORT FROM QC CONVENTION CENTER TO LOCAL WAREHOUSE <input type="checkbox"/> (48 hours free of charge)	

1 - SHIPPER / PICK UP ADDRESS	2 - DETAILS OF SHIPMENT (Freight charges will be according to shipment weight and real size)
Compagny _____	
Adress _____	
City _____ Prov. _____	Nbr of units _____ Description (palet - box- etc.) _____
Postal code _____ Phone _____ Ext. _____	Dimensions inches/cms LO _____ LA _____ HA _____
Contact _____ Courriel _____	LO _____ LA _____ HA _____
Business hours _____ to _____	LO _____ LA _____ HA _____
PICK UP DATE _____	Please mark if you attach an additionnal list <input type="checkbox"/> Total weight _____

3 - PAYMENT OPTION

TO ACTIVATE YOUR FILE, PLEASE NOTE THIS SECTION MUST ABSOLUTELY BE COMPLETED

a) Use my credit card for payment
 AMEX MASTERCARD VISA

b) Use my credit card for guaranty, 30 days payment
 Card number _____ Expiry date : _____

Credit card holder _____ *Card holder signature* _____

* By signing here, I acknowledge having read and agreed to invoice / payment terms and conditions stated above. I authorise Dolbec to use this credit card for payment of services related to this order form.

This transport agreement is subject to the limitations of CIFFA standard trading conditions. <http://www.ciffa.com/downloads/2005/02/17/EnglishSTC.pdf>.
 To consult our business conditions, please visit our web site at www.dolbec-intl.ca

4 - INFORMATIONS DE L'EXPOSANT

Booth number _____

Company on the site _____

Rep. at the event _____

Cellular _____

PLEASE COMPLETE THIS FORM AND SEND IT BACK TO US
 by email at SHOW@DOLBEC-INTL.CA
 by fax at 418-688-3399

5 - RETURN ADDRESS AFTER CONVENTION

Same as the shipper's address? Yes - *If not, specify*

Compagny _____

Adress _____

City _____ Prov. _____

Postal code _____ Phone _____

Contact _____ Email _____

Business hours _____ to _____

Do you have a loading dock? Yes No

Do we need a tailgate to deliver? Yes No

6 - BILLING ADDRESS

Same as the shipper's address? Yes *If not, specify*

Compagny _____

Adress _____

City _____ Prov. _____


Postal code _____ Phone. _____

Contact _____


Email _____

Important:
 Dolbec Logistique International Inc cannot be held responsible for loss, theft and/or damage to the goods and this before, during and/or after the event.
 The exhibitors are informed to get themselves an insurance coverage to cover the risks inherent to the handling and to the transport of their properties.

Print the required number of labels needed and place one on each of your shipping package(s).

 Canadian Society for Chemical Engineering For Our Future	
EXHIBIT MATERIAL	
FROM	_____
	Company's name

	Address
TO	_____
	Exhibitor's name

	Booth #
SHIPPING AND WAREHOUSING ADDRESS CHEMICAL ENGINEERING CONFERENCE DOLBEC INTL / MORNEAU 1895 AR DECARY QUEBEC QC G1N 3Z8	
WAREHOUSE RECEIVING HOURS FOR YOUR RECEIPT OF GOODS MONDAY – FRIDAY 8 :00 AM – 4 :00 PM October 11th and October 13 th	
Numbered _____ of _____ / boxes <i>(Example 1 of 3 boxes / 2 of 3 boxes / 3 of 3 boxes etc.)</i>	
DEPUIS 1960  dolbec INTERNATIONAL	